



AWO No. MMP-II/ RECTT/CBT/AWO/01/2025-26

Dated: 21.05.2025

To,
M/s Scope Testing Services Pvt Ltd.,
C-30, Community Center,
Janak Puri New Delhi - 110 058

Sub: Advance Work Order (AWO) regarding Selection of Examination Agency for conducting computer based Test/Examination (CBT) in BSNL and letter of intent thereof.

Ref: 1) Tender Enquiry No. MM/RECTT/CBT/T-801/2024 dated 24.07.2024 and subsequent clarifications and amendment
2) Your Price Bid for the above tender.

Dear Sir,

On behalf of CMD, BSNL an Advance Work Order (AWO) as per the terms and conditions of aforesaid tender at an all-inclusive price of **Rs 32,83,350/-** (Rs. Thirty Two, Lakh Eighty Three Thousand Three Hundred Fifty only) including GST; is hereby placed on you to conduct computer based Test/Examination (CBT) in BSNL.

This AWO is governed by, and subject to, all the terms & conditions mentioned in the reference tender, subsequent clarifications/ amendments

1.0 Conversion of the AWO into Contract/ Work Order

- 1.1 **Contract agreement is to be signed on non-judicial stamp paper(as per Annexure-B)** after the receipt of your unequivocal and unconditional acceptance of all the Terms and conditions of this AWO and submission of requisite Performance Bank Guarantee (PBG) along with requisite documents as mentioned in this AWO and verification of the eligibility documents.
- 1.2 Signing of the agreement shall constitute the award of hiring contract on the Vendor.
- 1.3 Work Order(s) will be placed on the agency on each occasion for conduct of CBT either separately or few examinations clubbed together.
- 1.4 Before signing of contract agreement, the documents submitted by the Vendor against eligibility criteria (Clause 4, Section I) will be verified in original by BSNL. For this purpose, the Vendor shall be required to produce original documents.

2.0 PERFORMANCE GUARANTEE (as per clause 2 of section 5 part A and clause 5 of section 5 part B)

- 2.1 Performance Security amounting Rs. 1,65,000/- (Rupees One Lakh Sixty Five Thousand) ie approx. 5% of the all-inclusive value of AWO and valid for a period of 54 months shall be submitted by you within 15 days from the date of issue of the Advance Work Order.
- 2.2 Performance Security shall be submitted in the form of Bank Guarantee issued by a Scheduled Bank (except Co-operative Bank) or **Insurance surety bond** as per the proforma(s) provided at Part B-I and B-II of Section-7 of the bid document

- respectively. e-BGs can also be issued by Banks for which BSNL has already been on boarded on NeSL platform with PAN No as AABCB5576G.
- 2.3 Performance Security will be discharged after completion of contractors' performance obligations under the contract.
- 2.4 If the contractor fails or neglects any of his obligations under the contract it shall be lawful for BSNL to forfeit either whole or any part of performance security furnished by the Vendor as penalty for such failure.
- 2.5 The Vendor has to increase proportionately, the value of Performance Bank Guarantee if the contract is extended at discretion of BSNL.
- 2.6 The Performance Guarantee should be valid for a period of 54 months.
- 2.7 The Performance Bank Guarantee (PBG) shall contain a claim period of six months from the last date of validity of PBG.
- 2.8 The Vendor shall be responsible for extending the validity date and claim period of the Performance Bank Guarantee as and when it is due on account of non-completion of the project.
- 2.9 In case the Vendor fails to submit Performance Bank Guarantee within the time stipulated, BSNL at its discretion may cancel the order placed on the Vendor without giving any notice. BSNL shall invoke the performance guarantee wherever deemed fit.
- 2.10 No interest will be paid to the Vendor on the Performance Bank Guarantee.
- 2.11 The PBG will be refunded after its validity/successful completion of all the activities and handing over all data to BSNL up to satisfaction of BSNL
- 3.0 Period of Contract.**
The contract will be for a period of 03 (three) years.
- 4.0 Scope of the Work:** (as per clause 2 of section 3 and related pre-bid clarifications/ amendments/ corrigendum of the tender)
- 5.0 Payment terms** (refer clause 4 of section 5 part A and related pre-bid clarifications/ amendments/ corrigendum of the tender)
- 6.0 Obligations and Accountability:** - (as per clause 4 of Section 5 part A and related pre-bid clarifications/ amendments/ corrigendum of the tender)
The agency shall be responsible for the following:
i. Maintaining top confidentiality to prevent paper leaks.
ii. Any lapse/default on conducting CBT and processing result.
iii. Assisting BSNL in handling examination related RTI/legal issues.
iv. Providing the entire database of registration, examination and result in database / Excel / any other suitable format to BSNL.
- 7.0 Penalty:** - (as per clause 6 of Section 5 part A and related pre-bid clarifications/ amendments/ corrigendum of the tender).
- 8.0 Termination for Insolvency** (As per clause 7 of section 5 part A and related pre-bid clarifications/ amendments/ corrigendum of the tender): -
- 9.0 Force Majeure:** (As per clause 8 section 5 part A and related pre-bid clarifications/ amendments/ corrigendum of tender document).
- 10.0 Arbitration:** (As per clause 9 section 5 part A and related pre-bid clarifications/ amendments/ corrigendum of tender document).

- 11.0 **SET -OFF:** (As per clause 10 section 5 part A and related pre-bid clarifications/ amendments/ corrigendum of tender document).
- 12.0 **Indemnification:** (As per clause 12 section 5 part A and related pre-bid clarifications/ amendments/ corrigendum of tender document).
- 13.0 **Compliance of Law** (As per clause 13 section 5 part A and related pre-bid clarifications/ amendments/ corrigendum of tender document).
- 14.0 **Proprietary Rights** (As per clause 14 section 5 part A and related pre-bid clarifications/ amendments/ corrigendum of tender document).
- 15.0 **LIMITATION OF LIABILITY** (As per clause 15 section 5 part A and related pre-bid clarifications/ amendments/ corrigendum of tender document).
- 16.0 **Non Disclosure Agreement:** To be submitted along with contract agreement (As per clause 17 section 5 Part A and related pre-bid clarification/ amendments/ corrigendum of tender document)
- 17.0 **GST Invoice and Compliances:** (refer clause 18 of section-5 part A of tender document):
- 18.0 **JURISDICTION OF COURTS:** The Courts in **Delhi** shall have exclusive jurisdiction under the tender/ Contract
- 19.0 In case of unsatisfactory performance of the contractor in any manner, the competent authority of BSNL will have the right to take suitable actions as per tender conditions inter alia terminate the contract etc.
- 20.0 In case of any discrepancy found in AWO w.r.t. the tender document & pre-bid clarifications / amendments / corrigendum, the clause written in the tender / pre-bid clarifications / amendments / corrigendum shall be final.
- 21.0 An unconditional and unequivocal acceptance of this AWO duly signed by Authorised Signatory along with requisite PBG must be submitted within the prescribed period of 15 days from the date of issue of this AWO and vendor must produce eligibility criteria documents for verification to this office within this period. In case if you fail to furnish the PBG and unconditional / unequivocal acceptance of the AWO in question, AWO shall deem to be withdrawn automatically at your entire risks and responsibilities without assigning any further reason. In the event of withdrawal of the AWO, subsequent claim of supplier for placement of Work Order shall not be entertained by this office.

All other terms and conditions are as tender document and clarifications thereto.

Annexure A: Price Sheet

Annexure B: Contract agreement


Ashutosh Nandan
AGM (MMP-II)

Copy to:-

1. PS to Director (HR), BSNL Board
2. PGM (Recruitment)/ PGM (PF)/ GM (MM-2) BSNL Corporate Office, New Delhi.

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Annexure - A

Sr. No	Particulars- A	Quantity*	Unit	Rate in INR (excluding GST) (in figure & words)	Amount in INR (in figure & words)	HSN/SAC Code	TDS Section	TDS Rate
1	Conduct of end to end Computer Based (CBT-Online) examination: Creation of web portal for application registration, submission of activity wise timelines, Payment Gateway integration, Finalization of eligible candidate data/report, allocation of Centers; Generation of roll number, designing of e-Admit card, SMS alerts and email service, etc. Conducting secured Computer based Examination (CBT-Online), manual frisking, Biometric registration, webcam/CETV capture, Center Administrator/ Center Superintendent, Invigilators, Supporting Staff, Security Guards/Peons, Management of Grievance Window, redressal of grievances processing & preparation of results & issue of Interview/Call Letters, Candidate Response Sheet/ Marks etc.), Submission of pre/post exam data/reposts etc.							
1.1	Tentative Number of Candidates (for three years) excluding center cost	22600	Per candidate	70 (Seventy Rupees Only)	1582000 (Fifteen Lakhs Eighty Two Thousand Only)	998714	As per Govt Norms	As per Govt Norms
1.2	Exam/Test Center Expenses per city (27 test center cities for 3 years)	162	Per Center	5500 (Fifty Five Hundred Only)	891000 (Eight Lakh Ninety One Thousand Only)	9992	As per Govt Norms	As per Govt Norms
	Total Cost A			5570 (Fifty Five Hundred & Seventy only)	2473000 (Twenty Four Lakh Seventy Three Thousand Only)	9992	As per Govt Norms	As per Govt Norms
2	Preparation of MCQ in Hindi & English (as applicable) comprising of Core, English, General Knowledge, etc as per Schemes & syllabus of (10 to 25 chapters							
2.1	Slab : up to 200 MCQ in Hindi or English OR both (bilingual)	1950	Per MCQ	40 (Forty Rupees Only)	78000 (Seventy Eight Thousand Only)	9992	As per Govt Norms	As per Govt Norms
2.2	Slab : 201 to 500 MCQ in Hindi or English OR both (bilingual)	2250	Per MCQ	37 (Thirty Seven Rupees Only)	83250 (Eighty three Thousand Two Hundred and Fifty Only)	9992	As per Govt Norms	As per Govt Norms
2.3	Slab : > 500 MCQ in Hindi or English OR both (bilingual)	2400	Per MCQ	35 (Thirty Five Rupees Only)	84000 (Eighty Four Thousand Only)	9992	As per Govt Norms	As per Govt Norms
	TOTAL MCQs	6600						
	TOTAL COST B			112 (One Hundred and Twelve)	245250 (Two Lakh Forty Five Thousand Two Hundred and Fifty only)	9992	As per Govt Norms	As per Govt Norms
3	Only Registration activity (Creation of application registration portal, Payment Gateway Integration, Generation of application/registration number, Submission of registered candidate database,							
3.1	Slab-I : For minimum of 75 candidates (Fixed Cost))	75	Per candidate	90 (Ninety Rupees Only)	6750 (Six Thousand Seven Hundred and Fifty Only)	9983	As per Govt Norms	As per Govt Norms
3.2	Slab-II : For > 75 (per candidate)	250	Per candidate	50 (Fifty Rupees Only)	12500 (Twelve Thousand Five Hundred Only)	9983	As per Govt Norms	As per Govt Norms

	TOTAL COST -C	325		140 (One Hundred and Forty Only)	19250 (Nineteen Thousand Two Hundred and Fifty Only)			
4	Holing of Interview: Arrangements for holding On-line Interviews and submission of data/reports as per BSNL requirements (without Interview board members).	500	Per candidate	90 (Ninety Rupees Only)	45000 (Forty Five Thousand Only)	9983	As per Govt Norms	As per Govt Norms
	TOTAL COST -D			90 (Ninety Rupees Only)	45000 (Forty Five Thousand Only)	9983		
	F=Total A+B+C+D				27,82,500 (Twenty seven Lakh Eighty two thousand Five hundred)			
	GST @ 18% on F				5,00,850			
	Total Amount				32,83,350 (Thirty two lakh eighty three thousand three fifty)			
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